



MUSIC MAKERS

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2024 Student Handbook and Policy Agreement

**Welcome Music Maker! Our mission is to help you
Pursue. Play. Perform.**

We are a music studio located in the heart of Hilltop in Virginia Beach since 2009. We offer lessons, performance opportunities, rehearsal rental spaces, and more!

What type of lessons do we offer?

We currently offer **piano, voice, violin, viola, cello, guitar, ukulele, bass, harmonica, drum, acting, and dance** lessons to students of *all* ages and skill levels! Our experienced teachers are all educated and active performers.

How long should I take music lessons?

If you are interested in progressing your musical skills, we recommend that you commit to consistent music lessons for at least one year. It can take time to build a foundation in your chosen medium so we encourage you to stick with it, even if it feels like progress is slow! Your teacher will help you achieve your musical dreams by guiding you towards your goals through healthy technique, practice methods, and more!

What performance opportunities do we offer?

We proudly offer two recitals per year, our MMLIVE Band program, our MMLIVE Broadway program, MMLIVE Chorale and more!

What's the best method for practicing?

We recommend students practice *at least* 5-15 minutes every day. Consistency is better than practicing once a week for hours. *Your teacher will show you how to practice smarter not harder!*

What do I need at home to practice?

Depending on their chosen medium, students will need a positive attitude, their instrument, music, a pencil, music stand, an area free of distraction, a tuner, and a metronome. Your teacher will advise you on any additional materials.

Where can I get an instrument?

Alpha Music, Guitar Center, Music & Arts, JD Violins, and Angelico Violins are all reputable local music stores. Please avoid Amazon and low quality "boxed instruments." Consult with your teacher before purchasing or renting an instrument.

What books and materials do I need?

Your teacher will recommend music and books for you. Our studio keeps method books stocked to make getting started as easy as possible. We also carry tuners, strings, guitar picks, rosin, shoulder rests, keyboard pedals, music stands, and other accessories for purchase.

Holiday Closures:

Music Makers will be closed to observe New Year's Eve/Day, Independence Day, Thanksgiving Weekend, and Christmas Eve/Day. We are *not* closed every calendar holiday, but greatly appreciate lesson donations if the student will be absent to observe holidays when the studio is still open. (This also includes vacations.)

Studio Policies:

To keep Music Makers running smoothly, we have studio policies that all students and responsible parties need to be aware of. Please thoroughly read them and sign the agreement. If you have any questions, feel free to ask the front desk or send us an email!

Student Cancellation Policy:

If a student cannot attend their scheduled lesson, 48 hours notice must be given in order to cancel or reschedule a lesson. If less than 48 hours are given, the lesson will be billed - **No exceptions (including illness).** However, the student may choose from the options below to avoid forfeiting the lesson.

(You can utilize these options even if more notice is given; they are a great alternative to missing lessons due to travel, vacations, and holidays!)

1. The student may have a *virtual* lesson at their regularly scheduled time.
2. The student may send their teacher a short video of themselves performing a warmup and their assigned song; they will receive feedback and additional homework to prepare for their next lesson. *(If you are sick, this can be done any time you are feeling well enough to do so, it is not expected or required at your regularly scheduled time).*
3. The student's teacher can send a short video with exercises and instruction based on current assignments so the student can be prepared for their next lesson.
4. Send your teacher a list of up to 5 lesson related questions. *(This is a great option for when you're feeling too sick to play or sing.)*
5. Forfeit the lesson (you will be charged for this missed lesson).

*All documents and videos will be shared via our Google Drive Training Center.

Please note: Any student who comes to an in person lesson while clearly sick will be immediately sent home and billed without reschedule or makeup options.

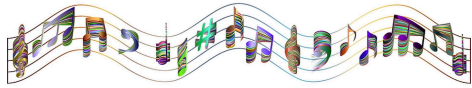
**In the event that your teacher cannot make your scheduled lesson, you will be offered a reschedule option. If none are available, you can choose to donate the lesson charge to your teacher, have your account credited for the canceled lesson, or utilize any of the above makeup options.*

Lesson Withdrawal Policy:

At least two weeks written notice must be given to withdraw or take a break (three consecutive lessons or more) from lessons. Text or email is sufficient. If no notice is given, the account will continue to be billed for two weeks of lessons (at the standard weekly lesson rate). Returning to lessons is always encouraged, however the student's original time slot is not always guaranteed.

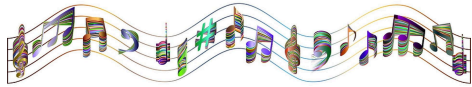
Lesson Rates

- ❖ **A one time registration fee of \$25** will be charged in addition to your first lesson. This applies to new and returning students who have taken a break for more than 6 months.
- ❖ All lessons must be paid in full prior to receiving services.
- ❖ Cancellation and Lesson Withdrawal Policies must be honored for ALL lessons, **no exceptions**.
- ❖ A courtesy invoice is sent out by the 25th of the preceding month.



Standard Weekly Lessons:

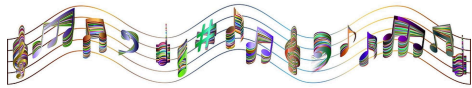
\$35 for 30 minutes
\$52.50 for 45 minutes
\$70 for 60 minutes



Discounted Weekly Lessons:

\$33 for 30 minutes
\$49.50 for 45 minutes
\$66 for 60 minutes

(If the student/responsible party pays for a full month of weekly lessons by the 5th of the month, they are eligible to receive this **discounted** lesson rate! If the account balance is not paid by the 5th, the student's account will be billed at the standard lesson rate. *Accounts with outstanding balances are not eligible for this discounted rate.*)



Biweekly Lessons:

\$37 for 30 minutes
\$55.50 for 45 minutes
\$74 for 60 minutes

Other Programs:

Dance classes, Master classes, Recitals, and all MMLIVE programs operate on their own individual tuition rates, please inquire at the front desk as these rates vary.

Payment Options:

We accept Cash, Check, Credit Card (3% convenience fee), ApplePay, Zelle, CashApp, and Venmo (linktr.ee/beamusicmaker)

Overdue accounts must be paid in full within 60 days of your final lesson. After 60 days a \$35 late penalty will be added to the account. After 90 days the account will be sent to collections if it has not been paid in full.

***We understand that hard times affect us all, emergencies happen, and life gets crazy. Please communicate openly and courteously with us and we will do our best to work with you!**

Responsible Party Agreement

Student's Name(s):

Responsible Party's Name(s):

I understand and agree to honor the Cancellation and Lesson Withdrawal Policies. (Sign/ Date)

X _____

I understand all lesson rate options, the registration fee, and that lessons must be paid in full prior to receiving services. (Initial)

I agree to pay my account balance in a timely manner in order to keep the lesson slot secured. (Initial)

I understand that I have 60 days to settle all account balances before receiving a \$35 late penalty, and after 90 days my overdue account balance will be sent to a third party collections agency. (Sign/ Date)

X _____

Optional Photo/Video Release Consent:

Without expectation of compensation or other remuneration, now or in the future, I hereby give my consent for Music Makers to use my (the student's) image and likeness and/or any statements from me (the student) for educational and marketing purposes of any kind. This consent includes, but is nothing limited to: permission to interview, film, photograph, make a video reproduction of me (the student) and/or record my (the student's) voice/instrument, in part or in whole, in its publications, in newspapers and other print media, on television and other electronic media (including the internet) for educational and marketing purposes. This consent is given in perpetuity, and does not require prior approval by me.

Student's Name(s):

Parent/Legal Guardian's Name:

Student/Legal Guardian's Signature & Date

X _____